



**The Mission of Splash Kingdom is to Glorify God while providing a safe and fun recreation experience for families.**

## **Aquatics Manager**

The Aquatics Manager will uphold Splash Kingdom's policies and procedures to the fullest extent, while setting an example for staff members that portrays servant leadership and a positive, high energy attitude.

As an integral member of the management team, the Aquatics Manager will:

- Assist in ensuring an exceptional guest experience to all who attend the facility.
- Engage in active listening in order to build relationships to understand individual and team goals, needs and interest and take the steps to assist the team in the attainment of these goals.
- Assist the management team in developing and implementing strategies for marketing and advertising to increase revenue and park attendance.
- Play a major role in insuring that the property will be regarded as a safe facility.
- Ensure that all pools and attractions meet local and state health and safety requirements, as well as those required by Ellis & Associates.
- Develop, manage and maintain an aquatics operating budget.
- Prepare payroll and submit appropriate documents to the Human Resources representative in a timely fashion.

## **Operations**

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During the operating season the Aquatics Manager will be responsible for:

- All outside aquatic operations.
- The implementation of revenue generating aquatics programs such as a junior lifeguard program.
- Implementing a "learn to swim" program as a low or no cost service to the community.
- Working directly with water safety team to provide exceptional guest service while maintaining a highly regarded safe facility.
- Maintaining all required first aid supplies and replenish as needed, in addition to the maintenance of required emergency rescue equipment and repairs as needed.
- Establishing a lifeguard incentive internal audit program to maintain the internal accountability of the lifeguards; will serve as the main contact for E&A audits, including the required documentation as stated by E&A.
- Represent the facility in the event of a safety audit.

## **Seasonal Staffing**

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The Aquatics Manager will assist in the task of hiring and training the staff for the upcoming season, as well as:

- Departmental training for park protocols and procedures in addition to ILTP lifeguard courses.
- Create and utilize an in-service training schedule for continued training and maintaining test ready standards.
- Developing team leaders to successfully model and maintain high standards for this department.
- Utilize an incentive program to encourage and reward those staff members who constantly achieve high success and standards.

- Scheduling staff for daily operations to include early morning pre-open cleaning and closing duties.

## **Off-Season**

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During the off season the Aquatics Manager will be responsible for:

- Properly closing attractions and doing a post season inspection of all attractions and pools.
- Prioritizing projects to be completed before the next season.
- Waxing of the slides in the fall, as well as in the spring prior to park opening.
- Identifying repairs that can be made in the fall as opposed to the spring to allow for a smooth spring opening.
- Painting outside attractions and insuring that all depth markers will be visible for operating.
- Assisting in construction and maintenance of new attractions and buildings.
- Assisting in the painting of structures and floor surfaces as deemed necessary.
- Taking a detailed inventory of tubes, mats and other necessary components to order replacements with plenty of time for delivery.
- Taking inventory of rescue equipment and staff equipment and uniforms to be sufficiently prepared for the operating season.
- Analyzing maintenance and accident reports to identify issues and attempt to rectify any continuing problems.
- Hiring and training staff in order to be ready prior to the start of the next season.
- Researching ways to be most cost effective with ordering and operations.

## **Minimum Requirements**

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College degree in Sports and Recreation; Business Management; or Education, along with a minimum of three (3) years and/or seasons of aquatic experience. Must have:

- A willingness and ability to work long summer hours as well as some holidays and weekends throughout the year.
- Ability to perform physical labor including lifting up to 50 lbs., walking/standing for long periods of time, working outdoors in a hot and humid climate with temperatures over 100 degrees.
- Proficient knowledge of MS Office, including Word and Excel. Knowledge of computerized scheduling a plus.